

The Bylaws of the Ninth Congressional District Democratic Committee

June 2025

ARTICLE 1. Name

The name of this committee shall be the Ninth Congressional District Democratic Committee, hereinafter referred to as "the Committee".

ARTICLE 2: Mission

The mission of the Committee is to elect Democratic candidates to public office and to promote the core values of the Democratic Party. The party believes that government is a vehicle for improving the lives of its citizens, protecting their rights, and extending opportunities for all.

ARTICLE 3. Organizational Authority and Purpose

Section 1. Authority

The Committee is organized under the authority of and in accordance with the Code of the Commonwealth of Virginia and the Party Plan of the Democratic Party of Virginia currently in effect. These Bylaws exist in addition to the Party Plan as it provides for the organization and operations of the Congressional District Committee and shall remain in effect subject to amendment by the methods provided. Should any conflict occur between these bylaws and the Code of Virginia and/or the Party Plan, then the code or the Party Plan shall have precedence.

Section 2. Committee Activities

All activities of the Committee shall be conducted in accordance with the relevant provisions of the Code of Virginia and of the Party Plan.

Section 3. Control of District Nominations and Elections

The Committee shall have entire charge and full control of all matters relating to congressional nominations and elections within its District. It shall be the duty of the Committee to improve the Democratic organization within the Ninth District including county and city Democratic committees or other constituent committees within the Congressional district.

Section 4. Ninth District Caucuses Responsibility

Whenever a caucus and/or convention is held by or within the district, it shall be the responsibility of the Committee to see that each caucus and convention is held in accordance with the requirements of the Party Plan.

Section 5. Non-Discrimination

The Ninth District Committee shall not discriminate based on sex, race, age (if of voting age), color, creed, national origin, religion, economic status, sexual orientation, ethnic identity, or disability.

ARTICLE 4. Membership of the Committee

Section 1. Elected Members

Twenty (20) persons, equally divided between men and women where possible shall be elected to the Ninth District Committee between December 1st in odd numbered years and the 15th of the following January. Members must be registered as voters in the Ninth District.

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Section 2. Confirmation by Central Committee

All newly elected Ninth District Committee Members must be approved by the Central Committee, and upon approval shall become members of the Central Committee.

Section 3. Additional Elected and Ex Officio Members.

The Committee shall also elect up to three (3) Democratic County or City Representatives and one (1) member of the General Assembly in keeping with the State Party Plan. The Central Committee shall confirm said elections. If for any reason a Democratic member of the General Assembly or a county or city representative cannot fill these positions, they shall be filled by the District Committee. Any statewide party Officer and members of the Steering Committee who are also voting residents of the Ninth District shall be members of the Ninth District Committee. Any elected member who becomes eligible for exofficio membership must relinquish their elected seat, which would then be filled as a vacancy.

Section 4. Vacancies

Vacancies on the Ninth District Committee shall be filled by the remaining members of the Committee, subject to confirmation by the Central Committee at its next meeting. Members so elected shall be voting members of the Committee as soon as elected. The Chair shall make reasonable efforts to notify each Ninth District county and city committee Chair of any existing vacancy prior to an election.

Section 5. Voting Rights

All members elected to the Committee have equal voting rights within the Committee. A vote by proxy or the use of the unit rule or practice are prohibited. Votes may be taken by roll call via email and published to the Committee members.

Section 6. Party Endorsements

The Ninth District Committee may not formally endorse contested candidates for office prior to their official nominations and may not endorse during the reorganization process or officer elections.

Section 7. Reapportionment

Whenever redistricting occurs, the Committee membership will be based on the current State Party Plan and all other such applicable articles and sections of the current State Party Plan.

Section 8. Commitment to Local Committees

Each member of the Committee shall, upon election, become a voting ex-officio member of the Democratic committee of the Ninth District county or city in which he or she resides. Such members shall pay any required filing fee or membership fees unless waived by local committee and be bound by the duties of such membership. Dues cannot be required.

ARTICLE 5. Officers of the Committee

Section 1. Officers

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Upon reorganization, the Committee will organize by electing from its membership a Chair, a Vice-Chair, a Secretary, and a Treasurer. Officers must be a registered voter of the Ninth District and currently a member of a Ninth District county or city Democratic Committee.

Section 2. Election of Officers

A Temporary Chair and Secretary will be chosen by the Committee for the sole purpose of electing officers. Only members of the Committee may participate in the election of Officers. Nominations and elections will be conducted for each Office separately. Candidates for Committee Officer positions must be present or have indicated their willingness to serve. The Committee may adopt rules for the conduct of elections, but those rules shall not supersede these bylaws or the current State Party Plan.

Section 3. Resignations

Any Committee Member who wishes to resign may do so by notifying the Chair and the Secretary in writing and/or email and shall return any Committee belongings or equipment to the Chair or the Secretary.

Section 4. Vacancies

Vacancies of any Officer will be filled by rules of election of this Article. The open Office may be filled on a temporary basis by appointment of the Chair or the Acting Chair until a meeting of the Committee can be convened for such purpose.

Section 5. Duties of Officers

District Chair: The Chair will preside at all meetings of the Committee, shall be the temporary Chair at all District Conventions, shall be the Chair of the District delegates to the State Convention, and spokesperson for the District Committee. The Chair will attend all meetings of the Steering and Central Committees and advise all members of the District Committee of meeting details. The Chair shall appoint all subcommittees of the Committee, their Chairs, and be responsible for the Committee's oversight of the proper performance of the duties of the City/County Democratic Committees within the Ninth District. The Chair will perform such other duties as required by these bylaws, the Party Plan, and the Central Committee.

District Vice-Chair: The Vice Chair shall assume the duties of the Chair in the Chair's absence, shall perform all duties delegated by the chair, and shall be Acting Chair if the position becomes vacant, until a new Chair can be elected.

District Secretary: The Secretary shall keep an accurate record of all proceedings of all the Committee meetings, and after such meetings email the minutes of that meeting to all members of the committee that do not have Internet connections and electronically transmit the minutes to those members that have previously agreed to such receipt. The Secretary shall maintain a file of all reports and official correspondence, and a record of the attendance of members and guests at all meetings. The Secretary shall send to the membership, meeting notice to be received no later than ten (10) days prior to the

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meeting and perform other duties as incumbent upon this office.

ARTICLE 5. Officers of the Committee

District Secretary: The Secretary shall keep an accurate record of all proceedings of all the Committee meetings, and within 10 working days after such meetings shall email the minutes or send by paper copy of that meeting to all members of the committee.

The Secretary shall maintain a file of all reports and official correspondence, and a record of the attendance of members and guests at all meetings. The Secretary shall send to the membership, meeting notice to be received no later than ten (10) days prior to the meeting and perform other duties as incumbent upon this office.

ARTICLE 6. Removal of Officers and Members of the Committee

Section 1. Removal Criteria

An Officer and/or elected Member may be removed from the District and Central Committee for (a) Failure to attend three (3) consecutive meetings without proper excuse and notice, (b) For malfeasance, (c) For supporting any candidate in opposition to the Democratic nominee running from the Ninth Congressional District, and (d) For ceasing to be a registered voter in the Ninth Congressional District.

Section 2. Removal Process and Appeal

Before making a recommendation regarding the removal of a Member or Officer, the Committee shall provide the Member or Officer with ten (10) days written notice of the charge to remove and an opportunity for a hearing before the Committee. The removed Member or Officer may appeal the Committee decision to the Central Committee Steering Committee.

ARTICLE 7. Meetings of the Committee

Section 1. Meeting Frequency and Notices

The Ninth District Committee shall hold at a minimum of four (4) meetings per year, or more frequently to adequately manage the business of the Committee. Meetings may be in person or electronic means. Notice of the time and place of all meetings of the Ninth District Committee shall be publicized fully and, in such a manner to ensure timely notice at least ten (10) days before said meeting date) to all interested persons to include Democratic city and county committees and all Caucus Chairs within the Ninth District. Notice may be given by mail, E-mail, telephone, website, press releases, paid advertisements, or another reasonable method.

Section 2. Called Meetings

Meetings of the Ninth District Committee may be called (a) By the Chair; (b) By any five (5) members of the Ninth District Committee, if a signed call is filed with the secretary of the Ninth District Committee at least ten (10) days before the proposed meeting date; or (c) By vote of the Ninth District Committee at a properly convened meeting of the Ninth Committee.

Section 3. Meeting Location

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The location shall be in a place easily accessible to all Democrats and large enough to accommodate all interested persons. Such meetings shall be open to all members of the Democratic Party. In addition, the public may attend all such meetings as observers.

Section 4. Electronic Meeting Requirements

If a meeting of the Committee is conducted by telephone conference or video conference or similar electronic means, the audio equipment shall be sufficient for any member or visitor in attendance to hear what is said by any committee member participating in the meeting.

Section 6. Meeting Quorum

A quorum of thirty percent (30%) of the members of the Ninth District Committee shall be required to take any action, except to adjourn a meeting at another time or place. No person who is a member of the Ninth District Committee shall be permitted to vote by proxy.

ARTICLE 8. Budget and Expenditures

Section 1. Annual Budget

An annual budget for the committee shall be formulated by a budget committee of three (3) members including the Vice Chair and the Treasurer. This proposed budget shall be circulated to the entire membership to be received at least ten (10) days prior to a meeting of the Committee at which time it shall be acted upon.

Section 2. Expenditure Requirements

All Committee expenses must be approved by the Committee either in the Annual Budget or by vote of the Committee at any meeting and/or email request by the Chair. The Chair is approved to spend up to \$250 related to fulfilling duties of the Chair and/or for emergency needs of the Committee that are detailed in the next budget report of the Committee. Except for routine expenditures up to \$250.00, which must be approved by the Chair, all Committee expenditures shall be made with the approval of the Committee. Unless approved elsewhere by the Committee, Mileage expenditures shall be reimbursed using the current IRS mileage reimbursement rate.

Section 3. Annual Budget Approval The budget shall be voted on and passed by the Committee prior to or during the last meeting of the year to be effective on the first day of the new calendar year (January 1).

ARTICLE 9. Amendment of Bylaws

Section 1. Amendment Voting

These bylaws may be amended by the Committee at any regular or special meeting called for the purpose provided that at least forty per cent (40%) of the Committee is present. Any proposed

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amendment or bylaws changes shall be disseminated in writing to the entire Committee membership at least ten (10) days prior to the meeting at which action on the proposal is to be taken.

Section 2. Amendment Due to Party Plan Change

If a change in the Virginia Code or the Party Plan is deemed by the Committee to necessitate a change in these bylaws, the Chair shall appoint a committee to prepare proposed amendments to accommodate the needed changes. Notice to the full Committee that recommendations from such a committee will be made at the next meeting is sufficient to enable the full Committee to take binding action on any such proposed amendments.

Section 3. Bylaws Changes Not Requiring Committee Notice

Changes to these Bylaws to correct spelling, grammar, punctuation, or typographical errors shall are not considered to be an amendment and can be enacted by a majority vote of those members present at a duly called meeting of the Committee.

Article 10. Parliamentary Authority

Where not inconsistent with the Party Plan, these bylaws or any special rules of order the Committee may adopt, the rules in the current edition of Robert's Rules of Order Newly Revised shall govern the Committee in all cases to which they are applicable.

Approved: Rebecca S. Daly Date: April 7, 2026
Chair, Ninth District Virginia Democratic Committee